



DEPARTMENT OF COMMUNITY DEVELOPMENT PUBLIC BULLETIN

STOP WORK ORDERS

Stop work orders (also known as “red tags”) are normally posted in a conspicuous location on the job site. The inspector will attempt to contact any responsible person on the jobsite to inform them of the order.

Causes for issuance. All of the following are considered safety problems for which a Stop Work Order is posted:

1. Working without a building permit.
2. Working where a building permit has been suspended or revoked.
3. Working where a Temporary Structure Permit has been suspended or revoked.
4. Working without a state and/or city license or state required registration.
5. Failure to call for required inspections.
6. Unsafe work or working conditions.
7. Apprentices working on a job site without supervision of a journeyman as required by the Oklahoma Construction Industries Board (CIB).
8. Removal of the red tag by a person other than the Building Official or his agent.
9. Continued work of any kind in or on the project site by the trade, company or persons that had been listed in the Stop Work Order, however unrelated to the Stop Work Order it may appear to be, **except:**
 - Work necessary to make to the job site safe.
 - Work necessary to remove or secure materials and debris that may become a nuisance or become windborne debris.
 - Work necessary to remove the tools, equipment and materials of the tradespeople or the owner or his agent.

Time limitation. A reasonable amount of time is allowed for the performance of any of the three items listed as exceptions in line 9 above. The amount of time is determined by the inspector, usually after discussion with the relevant workers on the job site.

Fines. Stop Work Orders issued on the same job site regardless of the number or kind of permits that have been issued for that job site, project or trade are subject to fines Pursuant to the City of Guymon Code of Ordinances, Section 5-801, B (Ref. 2009 IPMC 112.4). Stop work orders posted on the same job site, or for the same trade or trades when the inspector has used discretionary application, carry the following fines:

- a. First order issued: \$0.00 (no fine).
- b. Second order issued: \$100.00
- c. Third order issued: \$250.00
- d. Additional orders issued: \$500.00

Lifting Stop Work Orders. The owner, his agent, or tradespersons must follow the instructions on the Stop Work Order whether pre-printed or handwritten by the building inspector prior to lifting of the order. When the instructions have been followed the Building Official will lift the order and have the “red tag” removed from the job site and the GOVMOTUS system.

