

Guymon
Meeting Minutes

01/14/2016 - Regular Meeting of the Guymon City Council - 219 NW 4th Street -
6:00 PM

The City Council of the City of Guymon, Texas County, State of Oklahoma, met in regular session at the City of Guymon, Oklahoma, on the 14th day of January, 2016.

Present: Kim Peterson, Mayor; Larry Swager, Vice Mayor; William King, Council Member; Sergio Alvidrez, Council Member; Chet Krone, Council Member; Sally Hawkins, City Treasurer; David K. Petty, City Attorney; Kimberly Meek, City Manager; Lavoana Martinez, City Clerk; Katie Martire, Assistant City Clerk; Elaine Campbell, Treasury Clerk; Michael Babb, Police Chief; Rachel Sides, Librarian

Absent: David K. Petty, City Attorney

Others: Emanuel DeHerrera, PTCI; April Coble, Guymon Daily Herald; Don Howell, IBTS; Melyn Johnson, Main Street Guymon Director; Matthew Crook, Wild Horse Art Gallery/All Fired Up Director; Ted Riley, KGYN; Terry Weinacht, KGYN; Chris Knight, KGYN; Dr. LD & Patsy Gibson, Nancy Reed, Lucas Martinez Jr.

1. Call To Order

The meeting was called to order at 6:00 PM.

2. Approval of Consent Agenda

Motion was made to approve the consent agenda.

Moved By: Vice Mayor Swager

Seconded By: Council Member King

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

2.1 Approve the Minutes of the December 8, 2015, Special Meeting, December 22, 2015, Special Meeting and the December 29, 2015, Special Meeting

2.2 Approve the Purchase Orders for the Current Month

| | |
|-----------------|------------|
| General Fund | 167,175.65 |
| E-911 Fund Cash | 4,004.70 |

entertainment were provided. Crook stated an Open House would be held later in February. The Featured Artist of the Month was booked for 2016 and three artists booked for 2017. Crook stated he would work on a news letter that would announce past events, advertise future events and just give updates and let people know the direction the art gallery was headed.

7. Discussion and Possible Action on Resolution No 16-01 A Resolution Directing Apportionment of the Increments Generated in the Current Fiscal Year and Directing Disbursement of the Apportioned Funds for the Current Fiscal Year From Tax Increment District No One, City of Guymon

City Manager Kimberly Meek stated this Resolution would allow the City to accept money from the County in order to pay debt. Motion was made to approve Resolution No 16-01, a Resolution directing apportionment of the increments generated in the current fiscal year and directing disbursement of the apportioned funds for the current fiscal year from tax increment District No One, City of Guymon.

Moved By: Council Member King

Seconded By: Council Member Krone

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

8. Discussion and Possible Action on Resolution No 16-02 A Resolution Expressing the City of Guymon's Support of the Preservation of Tax Exempt Financing

City Manager Kimberly Meek stated there were various organizations approaching legislature trying to put a limit on the CAFR or limiting the tax exempt bond issued by a city. Those bonds are the way the City funds major projects. This Resolution would show the City of Guymon's support in preserving of tax exempt financing.

Motion was made to approve Resolution No 16-02, a Resolution expressing the City of Guymon's support of the preservation of Tax Exempt Financing.

Moved By: Council Member Krone

Seconded By: Vice Mayor Swager

| | Aye | Nay | Absent |
|--------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |

| | |
|-----------------|---|
| William King | X |
| Sergio Alvidrez | X |
| Chet Krone | X |

9. Discussion and Possible Action on Change Order No 3 for a Decrease of \$ 50,010.83 for US Hwy 412 (Main Street) Pedestrian and Landscaping Improvements as Recommended by Myers Engineering

City Manager Kimberly Meek stated the decrease was for striping, traffic strip, traffic strip signals and temporary fencing.

Motion was made to approve Change Order No 3 for a decrease of \$ 50,010.83, for US Hwy 412 (Main Street) Pedestrian and Landscaping Improvements as recommended by Myers Engineering.

Moved By: Vice Mayor Swager

Seconded By: Council Member Alvidrez

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

10. Discussion and Possible Action on Approval of Pay Application No 6 to GCC Enterprises Inc in the Amount of \$ 33,698.05 for US Hwy 412 (Main Street) Pedestrian and Landscaping Improvements

City Manager Kimberly Meek stated this was the final payment for the project.

After review by Cardinal Engineering, the drainage issue would be a cost for the City. Motion was made to table this item until it could be reviewed further.

Moved By: Council Member Krone

Seconded By: Vice Mayor Swager

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

11. Discussion and Possible Action on Approval of Invoice # 2026931 to Myers Engineering in the Amount of \$ 952.00 for US Hwy 412 (Main Street) Pedestrian and Landscaping Improvements

Motion was made to approve Invoice # 2026931 to Myers Engineering in the amount of \$ 952.00 for US Hwy 412 (Main Street) Pedestrian and Landscaping Improvements.

Moved By: Council Member King

Seconded By: Council Member Alvidrez

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

12. Reports and Comments from City Manager and Council Members

Council Member Chet Krone stated he wanted to see the Boards and Commissions utilized more than they had been in the past.

Mayor Kim Peterson stated he was elected as the President of the Mayor's Council of Oklahoma.

13. New Business

There was none.

14. Adjourn

There being no further business, the meeting was adjourned at 6:46 PM.

Guymon
Meeting Minutes

01/14/2016 - Regular Meeting of the Guymon Utilities Authority - 219 NW 4th Street
- 6:00 PM Following City Council

The Trustees of the Guymon Utilities Authority, Texas County, State of Oklahoma, met in regular session at the City of Guymon, Oklahoma, on the 14th day of January, 2016.

Present: Kim Peterson, Chairman; Larry Swager, Vice Chairman; William King, Trustee; Sergio Alvidrez, Trustee; Chet Krone, Trustee; Sally Hawkins, City Treasurer; Kimberly Meek, City Manager; Lavoana Martinez, Secretary; Katie Martire, Assistant Secretary; Elaine Campbell, Treasury Clerk; Michael Babb, Police Chief; Rachel Sides, Librarian

Absent: David K. Petty, City Attorney

Others: Emanuel DeHerrera, PTCI; April Coble, Guymon Daily Herald; Don Howell, IBTS; Melyn Johnson, Main Street Guymon Director; Matthew Crook, Wild Horse Art Gallery/All Fired Up Director; Ted Riley, KGYN; Terry Weinacht, KGYN; Chris Knight, KGYN; Dr. LD & Patsy Gibson, Nancy Reed, Lucas Martinez Jr.

1. Call to Order

The meeting was called to order at 6:00 PM.

2. Approval of Consent Agenda

Motion was made to approve the consent agenda.

Moved By: Vice Chairman Swager

Seconded By: Trustee King

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

2.1 Approve the Minutes of the Regular Meeting

2.2 Approve the Purchase Orders for the Current Month

3. Public Comments and Announcements

There were none.

4. Discussion and Possible Action on Awarding Bid for the Sale of Surplus Metal from the Transfer Station

City Manager Kimberly Meek stated two bids were submitted but one did not enclose all required documentation. Beck-O-Recycling submitted a bid for \$25 per ton. Motion was made to award bid for the sale of surplus metal from the Transfer Station to Beck-O-Recycling at \$25 per ton.

Moved By: Trustee King

Seconded By: Trustee Alvidrez

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

5. Discussion and Possible Action for Permission to go out for Bids on a New Sanitation Collection Truck

City Manager Kimberly Meek stated this was the trash truck that was included in the budget. Transfer Station Director Karen Rice and Transfer Station driver and mechanic Brian Ketcherside researched the best truck for multiple start and stops.

Motion was made to approve permission to advertise for bids on a new Sanitation Collection Truck.

Moved By: Vice Chairman Swager

Seconded By: Trustee Alvidrez

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

6. Discussion and Possible Action on Approval of Payment Requisitions to Cardinal Engineering Totaling \$ 35,480.00 for the Following Projects

Motion was made to approve Invoices listed below.

Moved By: Trustee Alvidrez

Seconded By: Trustee Krone

| | Aye | Nay | Absent |
|-----------------|-----|-----|--------|
| Kim Peterson | X | | |
| Larry Swager | X | | |
| William King | X | | |
| Sergio Alvidrez | X | | |
| Chet Krone | X | | |

- 6.1 Invoice No CIV871A in the Amount of \$ 3,750.00 for Project Representative for the Well and Pump Station
- 6.2 Invoice No CIV 867 in the Amount of \$ 1,900.00 for the Northeast Storage and Pump Station
- 6.3 Invoice No CIV872 in the Amount of \$ 1,800.00 for Additional Engineering Relocation of Water Well 11A
- 6.4 Invoice No CIV871B in the Amount of \$ 5,250.00 for Resident Project Representative for 16" Waterline Across Hurliman
- 6.5 Invoice No CIV868 in the Amount of \$ 600.00 for 16" Waterlines Along Hurliman
- 6.6 Invoice No CIV869 in the Amount of \$ 9,000.00 for 24" Sewer Interceptor Line Across Hurliman
- 6.7 Invoice No CIV870 in the Amount of \$ 3,730.00 for Survey of 24" Sewer Interceptor Line Across Hurliman
- 6.8 Invoice No CIV 873 in the Amount of \$ 3,200.00 for Engineering Phase of Sewerline Replacement at Canyon Street and 8th Alley
- 6.9 Invoice No CIV874 in the Amount of \$ 6,250.00 for Engineering of SW 5th Street Lift Station Rehab

7. New Business

There was none.

8. Adjournment

There being no further business, the meeting was adjourned at 6:56 PM.